

TUESDAY, FEBRUARY 25, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 25, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from February 18, 2020, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 26, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$217,763.18 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the FUND TRANSFER:

\$33,336.42 – 101.1105.5722 – JFS Note Transfer Out – Auditor
TO
304.0000.4901 – JFS Building Note Transfer In - Auditor

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the CASH ADVANCE:

\$8,000.00 – 101.1105.5801 – Advance out- Juvenile /Probate Court
TO

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227.0000.4910 – Advance In VOCA Grant Fund- Juvenile/Probate Court

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Active Shooter Exercise Meeting February 18th, Monthly Fire Chiefs Meeting February 19th and the Regional Evacuation Planning Meeting February 21st.
- This week Mr. Flick will be participating in the Pickaway Public Health POD Drill and Pipeline Safety Exercise February 25th and the Earnhart Water Contingency Plan Review/Tabletop Exercise February 27th.
- Next week Mr. Flick will attend the Active Shooter Ex Meeting March 2nd, LEPC Exercise Planning Meeting March 3rd and UAS for Emergency Management Meeting March 5th.

In the Matter of
Report Provided by Mac Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator.

- There were zero BWC claims submitted to the Bureau of Worker's Compensation and no unemployment claims for the week. The Corrections Officers claim are non-certified with filings for physical therapy, examinations, limited duty and possible surgeries.
- Brian Carter, Park District, will be moving to full-time status. The paperwork was processed Monday, February 24th.
- There are several items posted on Govedeals.com for the Pickaway County Sheriff's Office and Solid Waste.
- Mr. Rogols scheduled a town hall meeting with a ThriveOn representative Thursday, February 27, 2020. The 2020 Healthcare Benefits guide was received late last week from Franklin County and Mr. Rogols distributed today via all user e-mail.
- Mr. Rogols attended the PICCA Board meeting February 24th.
- The Dog Shelter confirmed a single isolated Parvo case at the shelter Sunday, February 23rd. The dog had been a resident for 7 days and was infected prior to intake. The dog was euthanized on Monday, February 24th and closed for maintenance and cleaning and remained closed Tuesday, February 25th.

In the Matter of
Complete Restoration Repairs at the
Pickaway County Courthouse To be completed by
The Durable Restoration Company:

Mrs. Dengler presented a proposal from The Durable Restoration Company at the Pickaway County Courthouse. The proposal was quoted at \$49,980.00 for repairs to the stone balcony at the front entrance of the courthouse.

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart to approve the proposal from The Durable Restoration Company to complete work at the Pickaway Common Pleas Court and the Commissioners' Office. The invoice will be paid from the unplanned capital fund.

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Durable Slate started the repairs to the balcony on the front of the courthouse began Friday. The main entrance will partially be fenced off until the completion of the project.
- A 2nd payment was received from the State for the Memorial Hall Window Project in the amount of \$6,820.35. Total received to date is \$16,951.84.
- Ms. Dengler received a request from Judge Knece requesting cameras at adult probation. Jon Brown, Maintenance Supervisor, will perform a walk thru February 27th to get estimates.
- The insurance check is in process for Grant's tool theft that took place at the fairgrounds. Replacement tools have been ordered.
- The Airport meetings will be starting next week and the concrete pour if weather permits.
- Darrin Flick, EMA Director, proposed that the schedule for EMA's Tom Swisher and himself go to working 4-10 hour days. Between Mr. Swisher and Mr. Flick they will alternate days so there is always one of them there. The Commissioners agreed to try it on a trial basis for one month.
- The Building Department Residential Appeals Board is in need of an appointment to replace Bren Gentzel, Homeowner Representative. Ms. Dengler will gather referrals.
- There was potential computer hacking at the Board of Elections. Albert Durce from Secretary of State Office detected what looked like a cobalt strike. Dark trace did not pick it up because they did not see it as a threat. Servers (DNS) tried to reach out to control central server IP address and it got blocked. The logs were sent to the Secretary of State, National Guard, with no word of finding yet. Robert Adkins, IT Department, believes that it may be a false alarm.
- There are two job openings at the Engineer's Garage and will be posted on the county website and OhioMeans Jobs. One being a Highway Maintenance Worker II and the other an Administrative Assistant position.

In the Matter of
One Ohio Memorandum of Understanding:

The Commissioners discussed the One Ohio Memorandum of Understanding that would consolidate the state's lawsuit against opioid manufacturers and distributors with lawsuits brought by certain local governments. The goal is to pursue a single settlement, with the money being allocated to local governments according to an agreed formula. If the settlement totaled \$1 billion, Pickaway County would receive roughly \$1 million to apply towards efforts to combat the opioid issue. The commissioners noted that they did not join prior local suits because they always believed a statewide settlement was preferable and probably inevitable. They had also objected to exorbitant contingent fees that would have been paid to the law firms bringing the suits, whereas the One Ohio plan caps the fees for the law firms at a substantially lower amount. That being the case, the commissioners are in favor of the MOU. Commissioner Stewart offered a motion to adopt a resolution supporting the One Ohio MOU. Commissioner Wippel seconded.

In the Matter of
Request Authorizing Advertisement to Receive Bids for
Sealing of Various Concrete Bridge Decks with HMWM Resin
Within Pickaway County for the Pickaway County Engineer Department:

The County Engineering Department submitted a request authorizing to advertise to receive bids for, Sealing of Various Concrete Bridge Decks with HMWM Resin within Pickaway County. The Engineer's estimate for the project is \$82,353.00. Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart to approve the County Engineer to advertise to receive bids for the Sealing of Various Concrete Bridge Decks with HMWM Resin within Pickaway County.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Pickaway County Engineer
State of Ohio DAS Contract with
Murphy Tractor for a John Deere 210G Excavator:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to authorize Sterlin Mullins, County Engineer, to utilize the State of Ohio DAS contract #800528 to purchase a John Deere 210G Excavator from Murphy Tractor for \$172,325.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Dan Dailey Re-Appointed to the
Pickaway County Building Department Residential Appeals Board:

The Commissioners were in receipt of a letter from Dan Dailey, currently the real estate representative on the Building Department Residential Appeals Board. Mr. Dailey is willing to be considered for an additional three (3)-year re-appointment to the Pickaway County Building Department Residential Appeals Board. The appointment is currently held by Mr. Dailey and expired on December 31, 2019.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to re-appoint Dan Dailey, 506 Victor Drive, Circleville, Ohio 43113, for an additional three (3)-year term on the Pickaway County Building Department Residential Appeals Board. Mr. Dailey's term is effective from February 25, 2020, through December 31, 2022.

Voting on the motion is as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Ryan Wilkins Re-Appointed to the
Pickaway County Building Department Residential Appeals Board:

The Commissioners were in receipt of a letter from Ryan Wilkins, currently the certified plumbing representative on the Building Department Residential Appeals Board. Mr. Wilkins is willing to be considered for an additional three (3)-year re-appointment to the Pickaway County Building Department Residential Appeals Board. The appointment is currently held by Mr. Wilkins and expired on December 31, 2019.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to re-appoint Ryan Wilkins, 7017 Hagerty Road, Ashville, Ohio 43103, for an additional three (3)-year term on the Pickaway County Building Department Residential Appeals Board. Mr. Wilkins's term is effective from February 25, 2020, through December 31, 2022.

Voting on the motion is as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Village of Commercial Point Ordinance Approving

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**Annexation for 28.256 +/- Acres from Scioto Township to
Village of Commercial Point for Scioto Holding Company:**

The Village of Commercial Point passed an ordinance approving the annexation of 28.256+/- acres from Scioto Township to the Village of Commercial Point and amending the zoning map and declaring an emergency. Scioto Holding Company filed a petition for the annexation of 28.256+/- acres to the Village of Commercial Point with Pickaway County Board of County Commissioners on July 26, 2019. The Village of Commercial Point passed Resolution No. 33-2019 on August 5, 2019 setting forth the services to be provided to the 28.256 +/- acres. The Pickaway County Board of Commissioners passed Resolution No. 082719-6 to approve the petition for annexation on August 27, 2019. January 6, 2020 the Village of Commercial Point passed Ordinance No. 2019-25 as an emergency measure and was recorded with the Pickaway County Recorder's Office on January 29, 2020.

**In the Matter of
Investment Policy of Pickaway County:**

Ellery Elick, County Treasurer, submitted an updated Investment Policy for Pickaway County for review and approval of the Commissioners. Pursuant to changes in ORC 135.35, effective February 25, 2020, The County Treasurer (Investing Authority) and the County Investment Advisory Committee have approved an Investment Policy with the original date of September 27, 1996 and revised August 6, 2001. The approved policy will be filed with the Auditor of State in accordance with ORC 135.35 (K)(1) and will remain in effect unless modified by the Investing Authority and the Committee.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the Investment Policy of Pickaway County and hereby approved by the County Investment Advisory Committee.

Voting on the motion is as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Resolution Adopted Certifying the CY 2017 Mileage Certification of
Pickaway County Maintained Roads to the Ohio Department of Transportation:**

Chris Mullins, County Engineer, presented the 2019 County Highway System Mileage Certification (CY2017) form for submittal to the Ohio Department of Transportation certifying the total length of county-maintained public roads. After reviewing the certification document, Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-022520-12

WHEREAS, in accordance with the provisions specified in §4501.01 of the Ohio Revised Code, an annual Highway System Certification must be submitted to the Ohio Department of Transportation as to the total length of the county's maintenance of public roads; then,

THEREFORE BE IT RESOLVED, as of December 31, 2019, the Pickaway County Board of Commissioners hereby certifies that there were 224.554 miles of public roads for which Pickaway County was responsible for maintaining in CY 2019.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
BID Opening WAY-T102-1.61 Prestressed Box Beams**

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For Pickaway County Engineer Department:

BID Opening WAY-T102-1.61 Prestressed Box Beams (Westfall Road over Yellow Bud Creek), for Pickaway County Engineer Department was held February 25, 2020 at 10:00 A.M.. Chris Mullins, County Engineer, Anthony Neff, Deputy County Engineer, Steve Smith, Superintendent of the Pickaway County Highway Garage, and Lance Boyer, Pickaway County Highway Garage were in attendance were in attendance.

Engineer's Estimate: \$121,716.00

The following bids were received and read aloud:

- Prestressed Services Industries of Ohio LLC - \$152,960.00
- CARR Concrete, A Division of CXT, Inc. - \$114,448.00

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

In the Matter of
Bid Opening Conducted for
2020 Unit Prices for Road and Bridge Materials:

A bid opening was conducted for 2020 unit prices for road and bridge materials for the Pickaway County Engineering Department with Chris Mullins, County Engineer; Anthony Neff, Deputy County Engineer; and Steve Smith, Superintendent of the Pickaway County Highway Garage, and Lance Boyer, Pickaway County Highway Garage were in attendance. A sign-in sheet of interested bidders that were also in attendance is on file.

Bids for the various unit pricing, too numerous to list, received from the following companies were opened and read aloud:

Westfall Aggregate & Materials
Circleville, Ohio 43113

Terry Asphalt Material Inc.
Hamilton, Ohio 45015

Kokosing Materials, Inc.
Fredericktown, Ohio 43019

Melvin Stone Co.
Sabina, Ohio 45169

Olen Corporation
Columbus, Ohio 43207

Asphalt Materials, Inc.
Marietta, Ohio 45750

American Pavements, LLC
Plain City, Ohio 43064

The Shelley Company
Thornville, Ohio 43076

Marathon Petroleum Co. LP
North Bend, Ohio 45052

The bids were turned over to Mr. Mullins and Mr. Neff for review and contract award recommendation.

In the Matter of
Resolution Declaring February 2020 as
Career and Technical Education Month
In Pickaway County, Ohio:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No. PC-022520-13

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The Pickaway County Board of Commissioners met in Regular Session on Tuesday, February 25, 2020, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Brian S. Stewart.

WHEREAS: February 1-29, 2020, has been designated Career and Technical Education Month[®] by the Association for Career and Technical Education; and

WHEREAS: career and technical education offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness

WHEREAS: students in career and technical education programs participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

WHEREAS: career and technical education provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways; and

WHEREAS: leaders from business and industry nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with available careers in critical and growing CTE-related fields, including healthcare, energy, advanced manufacturing, cybersecurity and information technology; and

WHEREAS: career and technical education prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and postsecondary education and lead to the attainment of industry-recognized credentials; and

WHEREAS: career and technical education programs ensure that employers have access to a qualified and thriving workforce, ensuring America is a strong and competitive economy;

THEREFORE, BE IT RESOLVED that we, the Pickaway County Commissioners, are honored to support Pickaway Ross Career and Technology Center and celebrate

February 2020 as Career and Technical Education Month

in

Pickaway County, Ohio

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Executive Session:**

At 1:18 p.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Sarah Moser, Savion, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 1:51 p.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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No action taken.

In the Matter of
Board of Election Employment:

David Winner, Board of Elections met with the Commissioners to discuss a new hire for the BOE. Mr. Winner inquired what is the length of time the new hire would be paid as the same time the retiree will be working while training the new individual. Commissioner Stewart requested for Mr. Winner to submit a suggestion of length of dual training and wages. Commissioner Stewart asked if Mr. Winner is opposing that the Deputy make the same wages as the new hire and Mr. Winner answered that possible or take into consideration. Mr. Winner and the Board would like to see the new employee hired soon and training start immediately. The Commissioners agreed to allow a 90- training period before Mrs. Willeford's retirement. Mr. Winner will take back to the next Board meeting and follow-up with the Commissioners.

In the Matter of
Contract Award for Project Referred to as the
WAY-T102-1.61 Prestressed Box Beams
For Pickaway County Engineer Department:

In reference to the bid opening conducted on February 25, 2020 referred to as WAY-T102-1.61 Prestressed Box Beams, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Brian Stewart offered the motion, second by Commissioner Harold Henson, to award to the contract to the lowest bidder, Carr Concrete A Division of CXT, Inc., P.O. Box 265, Waverly, West Virginia 26184, in the amount of \$114,448.00.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending February 22, 2020.

A total of \$840 was reported being collected as follows: \$100 in adoptions; \$372 in boarding revenue; \$120 in dog licenses; \$60 in dog license late penalty; \$113 in private donations and \$75 in redemptions.

Six (6) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Angela Karr, Clerk